

**EIS Meeting Local Association Minutes**  
**Secondary Schools Support Service Building**  
17.6.15

**3.1:0 Constitution of the meeting**

Chair: Gordon Joyce

Minute: Wendy Cowan

Present: Teresa Barker, Rosie Dempster, Karen Farrell, Gavin Hunter  
Lindsay Hunter

**3.1:1 Apologies:** no formal apologies

**3.2:1 Minutes Accuracy**

Minutes agreed.

Proposed: Gavin Hunter

Seconded: Teresa Barker

**3.3:1 Secretary's Update**

**Partnership Working Group meeting**

The Group focused briefly on the WTA. A. Milligan had set up Working Group to review this area; Group has met only once to date.

Agreed the focus would be on WTA next session with a view to producing a Standard Model, NOT A Template, as this removes flexibility. Deadline for this piece of work is 31/3/15.

Subsequently a sub group from members of the LNCT met to review all agreements submitted to the authority. Discrepancy between schools re time allocation for flexibility was noted. The desired outcome for this sub group is to produce structured Guidelines.

Stirling schools currently do not submit WTA.

**3.3:2**

**Voluntary Transfer Policy**

Authority approached GH for advice re Voluntary Transfer. This was agreed in principle.

LF voiced concern members may lose protection; the EIS would view this as compulsory redundancy. Clacks employees are protected at the moment as agreement of no compulsory redundancy is still applicable.

**3.3:3**

**Bi partite**

Discussion re budgets. Clacks Council will submit bid - funding for Raising Attainment. This will focus on Primary Education, funding used to employ Six Primary teachers.

### **3.3:4**

#### **Learning Reps**

Donald Hurley (formally Lornshill Academy, currently based in Alva Academy) is a newly qualified LR @Clacks. He has been allocated point 1 facility time which matches KF's Learning Rep Facility time.

Under the Partnership Learning Agreement the Learning Reps should meet at least 3x per session with Senior. Shona Wallace will be in contact with KF and DH to organise this.

### **3.3:5**

#### **Abercrombie Primary-**

GH made aware of possible three options for re development of Abercrombie Primary-

1. Complete rebuild.
2. Rebuild and merge with St Bernadettes.
3. Rebuild and merge with St Bernadettes and St Mungos.

This would make it a Dual campus school. There are complicated ongoing monetary calculations.

### **3.3:6**

#### **Payment for Holidays**

GH clarified position for the above staff that has a fixed term contract. Annual salary paid in twelve equal payments!

### **3.3:7**

#### **University Partnership**

Clacks has partnership with Stirling University. There are meetings to discuss this further in the new session. The mechanics of the SQH will also be discussed at LNCT level.

### **3.3:8**

#### **Making Clackmannanshire Better (MCB)**

GH attended this Group, set up to enhance the on going budget proposals from Management throughout the financial year.

As budget proposals come in, the Group will be able to read and comment at the time; therefore by the end of the year, viewing the Management spreadsheet should enable a clearer understanding of the proposals. The opportunity to comment throughout will benefit all.

#### **Treasurer's Update**

### **3.4:1**

#### **Cheques/ receipts**

AGM cheques were issued. KF has receipts for AGM accommodation and meals.

A receipt was requested for CSSS donation re office space. GJ will follow this up.

#### **3.4:2**

##### **Honourium**

KF reminded all this can be paid twice a year, an instalment in June then Dec. Alternatively members can opt for one payment in Dec.

#### **3 5:1**

##### **Learning Rep**

##### **Training**

KF attended very productive training meeting. This was run by Alan MacLean - from Motivated School initiative. A lot of practical information for Learning Reps.

KF planning to attend an event in Renfrew for PU one to one basis in September. Request made to Committee members for any ideas regarding future Open Days (Sat am).

#### **3.6:1**

##### **Meeting Dates**

Date of next meeting Wed 26<sup>th</sup> August

#### **3.7:1**

##### **Deferred items**

- Membership engagement - minutes sent to all Reps who will then distribute to members. TBCF
- Website - GH will contact Headquarters for training for GH and GJ. TBCF
- Office space- appropriate materials to be shredded! TBCF

#### **3.8:1**

##### **AOCB**

- TB attended Learning Rep Training.
- Committee agreed the Standing items should become Deferred items for future minutes.
- Committee agreed both KF and TB would fill the two available spaces at LNCT hence taking over from RD and GW.
- GH and GJ formally thanked Rosie for all her very positive and valued contribution to the Committee and wished her well for a long and happy retirement.